

Blake PTO Board Meeting Minutes
01/17, 2019

Meeting called to order at 7:02pm. Keven Gallagher welcomed everyone.

Attendees - Keven Gallagher, Nat Vaughn, Meaghan Glenn, Natalie Madej, Jeannette Hasapidis, Elizabeth LaRowe, Jessica Reilly, Carrie Traub, Liz Sandeman, Jeff Marsden, Claudia Rosen, Marcia Robutaille, Erika Clarke

Board	Co-President	Keven Gallagher
	Co-President	Jeannette Hasapidis
	Vice President	Meghan Glenn
	Treasurer	Erika Clarke
	Secretary	Natalie Madej

Initial Budget FY2020 Presentation

Dr. Marsden

- Last stop of the PTO Budget tour.
- Ongoing meetings with the Warrant Committee and Town Officials
- Increase for this FY20 is 4.85%
 - Maintains our current staff and programs
 - Includes "steps and lanes", longevity, and an increase to Unit A and Teaching Assistants
 - Funds all CBA's
 - Increases professional development due to Federal funding cuts
 - Adds two Kindergarten teachers to address increased enrollment
 - Increases to general Education and Special Education Transportation
 - Supports year two of the policy manual revision with MASC
 - Level funds most non-personnel lines
- Budget will be voted on by the Public January 28th.

Presidents Report

Keven Gallagher

- Board Positions for next year
 - Jeannette Hasapidis will remain as President but open board positions include:
 - Co-President, VP, Treasurer and Secretary

Need to follow up with incoming 6th grade parents to try to recruit positions

- Blake Annual Appeal 2019

Appeal letter will take the place of fundraisers and will print in February and run appeal through March. Waiting on PIN dates to add to the letter. Briefly discussed "Donate Now" button, or sending via email. As for now this year we will send out via mail.

- Script Follow Up - Spoke with script manager and determined return and manpower is not the best option.

Principal's Report

Nat Vaughn

- Half Day Professional Day - Mary Bruhl and Meg Nelson will be presenting recommendations from a coordinated program review that has been required in the district every 6 years. 2 training areas were identified.
- Will be looking at curriculum and programming and will be reviewed in a thoughtful way from an anti-biased perspective which is new across the Commonwealth. This is new to us and haven't done professional development in this area. Curriculum review committee meeting every week, student and parents getting a survey. All categories they look at require documentation. Examples of some of the requirements included transgender bathrooms, accessibility for all students, audits and submit evidence that all programs are open to all. Race and biased racism. Checklist to be presented in April
- Challenge Success is a grant request that we will be voting on tonight.
- Good Samaritans - Last week the parent suicide prevention presentation, showed video and presented by cluster. Great feedback. Good Samaritans do not bill but they do take donations. Would PTO consider a donation? (we discussed this and can't as an organization make a donation).
- Also discussed Walpole Vaping Information Day - Monday 28th at 9:30am.

Vice President's Report –

Meghan Glenn

- Nothing to report

Treasurer's Report

Erika Clarke

- Current bank balance as of 1/2/2019 is \$44,778.34 adjusted to \$39,416.34 to reflect open payables of \$5,003.00 plus \$359.10 for Thank You Fund commitments.
- Funds available for grant funding is \$15,477.90 after deducting remaining outstanding approved remaining budget funds of \$9,238.34 and including a reserve of \$14,700 which is based on prior year's approved budget.
- Treasurer to follow up with Town of Medfield to reconcile prior year's funding.
- The Challenge of Success Grant was approved for \$3000.00

Secretary's Report

Natalie Madej

- December minutes approved and posted

MCPE Report

- Silent auction is set to kick off January 24th.
- Trivia Event Feb 8th is sold out
- Spelling Bee for younger grades is being planned
- Next grant cycle is coming up and MCPE is looking for new board members, Check out medfieldcoalition.org for position openings

Grant Requests -

Challenge of Success Student Survey - Approved.

Good Samaritan. = cannot give charitable donations to an organization.

Other

- Boxtops are still be delivered but need to be better advertised. Liz Sandeman will ask Nat Vaughn to include in an email, continue with social media. We also discussed including it on the Appeal letter but not sure there is room.

Meeting Adjourned 9:21pm. Next Meeting Wednesday, March 13, 2019, 7:00pm Blake LMC