

**Blake PTO Board Meeting Minutes**  
**May 17, 2018**

Meeting called to order at 7:05pm

**Attendees:** Erika Clarke, Meghan Glenn, Keven Gallagher, Claudia Rosen, Natalie Madej, Colleen Hawley, Jeannette Hasapidis

**Board-** Co-President: Claudia Rosen  
Co-President: Keven Gallagher  
Vice President: Meghan Glenn  
Treasurer: Erika Clarke  
Secretary: Natalie Madej

**President's report-**

- Blake Campaign Update - Appeal so far has brought in \$14,160, forecasting for next year, we don't think there is a need to do an additional fundraiser next year.
- 8<sup>th</sup> Grade Graduation/Cookout : Kim Price will be running cookout and Erika and Natalie will be running 8<sup>th</sup> Grade Graduation. Kim will handle volunteers for cookout. 8<sup>th</sup> grade service group will be handing out water bottle which was approved by PTO this evening. Kim Price will help navigate.
- PTO App – Town wide PTO is looking into a PTO App that can be used as a database/communication tool for dues and classroom lists. Discussed as a group and until further information can't determine how it would be useful to Blake Middle School.
- Approved Board Positions for next year 2018-2019: (Motion by Colleen Hawley, 2<sup>nd</sup> by Meghan Glenn, All approved.
  - Co-Presidents – Keven Gallagher and Jeannette Hasapidis
  - Vice President – Meghan Glenn
  - Treasurer – Erika Clarke
  - Secretary – Natalie Madej
- Approved Budget presented by Erika Clarke – All approved.
- We have approved \$13,551.09 YTD of this years approvals
  - Safe Learning Environment Professional Development \$2,500- Approved
  - Blake GSA- \$500 Library Offerings- Approved
  - Rosalba- \$800 Approved
  - Jose Vachon Performance- \$600 Approved
  - Day in the Life of Pompeii For 2018/2019 – \$725 Approved (Put in Budget for Next Year)
  - Roman Military Presentation- \$725 Approved (Put in Budget for Next Year)
  - Grupo Fantasia- \$1,800 Approved (Put in Budget for Next Year)
  - Kwame Alexander Presentation- \$139.86 Approved
  - Meditation Cushions- \$796 Approved
  - To Kill A Mockingbird Theater Performance- \$1,200-Approved
  - Midsummer Night's Dream \$1,160 (Included in 2017/2018 Budget already approved)
  - Go Sew It at BlakeMakerspace \$460.23- Approved
  - Speaker Series October speaker, Jonathon Kleiman from ChallengeSuccess.org, to discuss "Being a Balanced Student" \$300- Approved

- \$1,845 for two wireless microphones, wired mike, internet sound and labor costs- Approved
- New Funding Requests:
  - Water Bottle Funding request from Blake 8<sup>th</sup> Graders, estimated as \$250-\$270 (asked to submit grant request as a formality and learning tool) Keven Gallagher made motion to approve, Colleen Hawley 2<sup>nd</sup>. Board passed.

#### **Principal's Report-**

- Nat Vaughn not available

#### **Vice President's Report-**

- Thank you to Tricia Buzgo who ran teachers luncheon. All work was well done and very much appreciated.

#### **Treasurer's Report- Budget Review**

Ending bank balance as of 4/30/2018 is \$32,125.62 which has to be adjusted down to account for Open Payables of \$1,553.75 and \$400 for the Teacher Thank You Fund. Adjusted balance is \$30,571.87.

Annual Budget was approved at \$9,300 and bi-monthly breakfasts have been incurred and carry over 2017 8th Grade graduation expenses.

Approved items paid YTD of \$14,267.08 from Appropriated Budget of \$4,850:

- \$300 for Jonathon Kleiman - [ChallengeSuccess.org](http://ChallengeSuccess.org)
- \$1,845 for Auditorium - Can you hear me now?
- \$460 - Go Sew It
- \$1,200 - To Kill a Mockingbird
- \$1,000 - LMKSF/ Theater Sound
- \$796 - Meditation Cushions
- \$1,800 Grupo Fantasia
- \$600 - Josee Vachon
- \$2,500 - Safe Learning Environment
- \$500 - GSA/Library
- \$800 - Roasble

Approved grant of \$725 for Historia Antiqua not reflected above.

#### **Secretary's Report-**

- Nothing to report at this time.

#### **MCPE Report-**

- Elizabeth LaRowe will be new President next year.
- Grants included speaker extras, Challenge Success, Posters, Community Service Group funded 20 Adirondack chairs for outdoor classroom, Conferences for Blake teachers and Educational Series for Beyond Measure and Race to Nowhere.

**New business:**

- We Matt de la Pena author grant - \$7000, asked to split between schools. Motioned to investigate further as it is not related to Blake School.
- Proposed Meeting Dates for Next Year (all at 7pm)
  - **Tuesday September 25<sup>th</sup>**
  - **Thursday October 18<sup>th</sup>**
  - **Tuesday December 11<sup>th</sup>**
  - **Thursday January 17<sup>th</sup>**
  - **Wednesday March 13<sup>th</sup>**
  - **Thursday May 16<sup>th</sup>**

Meeting adjourned 8:45