**Blake PTO Board Meeting Minutes**

**10/20/2016**

Meeting called to order at 7pm. Claudia and Kim welcomed everyone.

Attendees – Claudia Rosen, Kim Price, Maura Gerardi, Erika Clarke, Janice Marble, and Nat Vaughn

Board– Co-President – Claudia Rosen

Co-President – Kim Price

Vice President – Maura Gerardi

Treasurer – Erika Clarke

Secretary – Janice Marble

**Principal Report –** Nat Vaughn

* First dance tomorrow
* 8th graders going to Tri county
* Standards Based Reporting meeting in process
* Intramurals have started
* MIT visited to film school for two courses they’re developing on professional learning and innovative practices (such as class structure and maker space)
* Nat and a couple of teachers presenting at innovation conference in Boston.
* Michael Thompson from Belmont Hill speaking next week:
  + at school student assemblies on “navigating peer pressure and social media”
  + with staff on “navigating teacher parent relationships”
  + with parents on “the pressurized child”

Nat exited the meeting

**Presidents’ Report** – Claudia Rosen and Kim Price

* Thank You Fund for Teachers to start
* Teacher of the Month Kickoff in November

**Treasurer Report** –Erika Clarke

Budget Review

* Ending bank balance as of 10/2/2016 was $27,975.91
* Available funds after outstanding commitments, both budgetary and committed is $3,219.02
* Outstanding commitments to date are:
  + $2,000 Nurse's Couch
  + $7,174 MacBooks
  + $537.15 Canoe Scholarships
  + $1,695 12 Art Panels
  + $234.90 Water for dances
* Projected annual town dues of $9,500 to be received
* No fundraising beyond 2017 Blake Annual Appeal anticipated for 2016-2017 school year

**VP report** – Maura Gerardi

Volunteer positions –

* Committee Chairs
* Hospitality – Kim Price
* Copy Room Coordinator – Maura Gerardi
* Summer Book Sale – Diana Milezko
* Yearbook Liaison – Blake Staff Person TBD
* Summer book sale – Diana Milezko
* Eversource Coordinator – Megan Sullivan – will be Town-Wide
* Box Tops Coordinator – Jane Barr – PTO will advertise the App
* Single Event Volunteers
* Magazine Drive – Donna Knott
* 8th Grade Cookout Coordinator – Michelle Barrett & Julie Cook
* School Supply Kits – Meghan Glenn
* 8th Grade Career Day Coordinator – Natalie Madej
* 7th Grade Ice Cream Social Coordinator – **Open**
* 8th Grade Reception – Claudia Rosen & Kim Price

**Secretary Report** – Janice Marble

September 2016 Meeting Minutes previously approved electronically and posted to the Thursday Packet and website

**New Business**

* Plan annual appeal to go out in February 2017
* Board Member openings for next year Co-President, Vice President and Secretary

**Funding requests–**

**Unanimously approved prior to meeting by Board electronic vote**:

* $234.90 to purchase water for 3 school dances
* $94 to purchase electronic hole puncher for copy room.

**New Funding Request** –

* $444.24 for Art History Posters from Knowledge Unlimited. Motion to approve Erika Clarke, 2nd Kim Price – **unanimously approved**

Meeting adjourned 8 pm.

**Next Meeting: 12/13/16, 9am**