**Blake PTO Board Meeting Minutes**

**12/13/2016**

Meeting called to order at 9am. Claudia and Kim welcomed everyone.

Attendees – Claudia Rosen, Kim Price, Maura Gerardi, Erika Clarke, Janice Marble, and Natalie Madej

Board– Co-President – Claudia Rosen

Co-President – Kim Price

Vice President – Maura Gerardi

Treasurer – Erika Clarke

Secretary – Janice Marble

**Presidents’ Report** – Claudia Rosen and Kim Price

* Thank You Fund Options is available
* Teacher of the Month Fund and Blake PTO Appeal in February
* New 6th Grade PIN in early March
* Eversource Fundraiser – Maura will Chair. Will be Town Wide and correlate with Earth Day
* Spirit Wear sales were a success! UA apparel will be available in spring.

**Principal Report –** Kim Price

* 7th grade at Christmas Carol on 12/13/16
* 8th Grade to Christmas in the city on 12/16/16
* Magazine Drive was a success
* Strategic Plan was voted on 12/6/16. Budget will include 3.5% increase to be discussed at public hearing on 1/23/17 and voted at annual town meeting on 4/24/17.
* Michael Thompson presentation well attended
* Michael Delman presentation on executive function challenges - 2/9/17
* Ruth Potee presentation - 5/2/17

**Treasurer Report** –Erika Clarke

Budget Review

* Ending bank balance as of 11/30/2016 - $27,636.38.
* Town wide dues received - $9,546.00, but not reflected in above balance.
* Outstanding commitments to date total $22,734.79 for:
* $2,000 Nurse's Couch
* $7,174 MacBooks
* $537.15 Canoe Scholarships
* $1,695 12 Art Panels
* $234.90 Water for dances
* $948.74 Artwork Posters/Frames
* $4,700 - Chrome Book Tables
* $1,695 - PA Cabinet for PE Department
* $2,250 - Christmas in the City Buses
* $1,500 - Safe Learning Environment
* Current adjusted available funds after outstanding payables of $1,482.30 and funding requests of $22,734.79 - $9,697.59
* No fundraising expected beyond 2017 Blake Annual Appeal anticipated for 2016-2017 school year

**Secretary Report** – Janice Marble

October 2016 Meeting Minutes previously approved electronically and posted to the Thursday Packet and website

**New Business**

* Plan annual appeal to go out in February 2017
* Board Member openings for next year Co-President, Vice President and Secretary

**Funding requests–**

**Unanimously approved prior to meeting by Board electronic vote**:

* $2,250 - Christmas in the City Buses
* $1,500 - Safe Learning Environment

**New Funding Request** –

* New Funding Request – Grupo Fantasia in March. $1,800. Motion to approve - Maura, 2nd - Erika - **unanimously approved**

Meeting adjourned 10am.

**Next Meeting: 1/19/17, 7pm**