**May 3, 2017 Dale Street PTO Meeting Minutes**

* **Introductions:**
	+ Principal Steve Grenham, 5th Grade PTO Co - President Andrea Morello, 4th Grade PTO Co-President Kiersten Cole, Vice President Cathi Thomas, Treasurer Erin Fontana, Secretary Patti Kelly, Community Members: Heather Boyd, Melissa Ross
* **Principal Update:**
	+ Principal Steve Grenham said thank you for the Teacher Tuesday treats.
	+ Mr. Grenham requested funding to purchase the book Kids Deserve It. This book is to be read by every staff member working with children at Dale Street School. Different topics will be discussed at staff meetings. Last year’s book selection was Teach Like a Pirate. The grant request if is $780.00.
	+ MCAS on-line went well, with no technical issues.
	+ PIN for incoming 4th graders is on Wednesday, May 31, 2007 at 6:30pm.
	+ Other upcoming events at Dale are as follows:
		- Art Show – May 9th
		- Principal’s Coffee – May 19th
		- Grade 4/5 Orchestra Concert – May 23rd
		- Grade 4/5 Chorus Concert – May 25th
		- Dale Memorial Day Program – May 26th
		- Rising Grade 4 PIN – May 31st
		- Grade 4/5 Band concert – June 5th
		- Field Day – June 9th
		- Grade 5 Celebration – June 16th
		- Transition Day – June 19th
		- Last day of school (students) – June 20th
	+ Grade 4 spring field trip is to the Wheelock Theater to watch Charlotte’s Web
	+ Grade 5 spring field trip is to the Christa McAuliffe Center.
* **Secretary Update:**
	+ - Approval of current year budget. All in favor.
		- Approval of next year’s budget. All in favor.
		- Approval of $780 grant for teacher summer reading books. All in favor.
		- Approval of 2017/2018 calendar. All in favor.
		- Approval of grant request for $25 for raffle for the K-5 Literacy Night. K. Cole put forth motion to approve, E. Fontana seconded the motion and all the Board approved.
		- Approval of next year’s Dale St PTO Board. All in favor.
* **Co-President’s Update:**
	+ Welcome to Heather Boyd to the 2017/2018 Dale St PTO Board. Heather will replace Andrea Morello as Co-President.
	+ Teacher Appreciation Week: Each Tuesday (“Teacher Tuesdays”), the Dale St PTO will provide fruit, treats, breakfast, etc. in the teacher’s lounge.
	+ School supply fundraiser
	+ Literacy Night for Grades K-5 will take place on May 24th from 6-7:30pm
	+ 5th Grade Yearbooks – each 5th grade teacher will get a yearbook. The cost to give one to each of the teachers was rolled into the cost of the yearbook - $24.50.
	+ Calendar of Events for 2017/2018 was reviewed. All in favor.
* **Vice President’s Report:**
	+ Cathi Thomas will put together the volunteer form for next year’s planned events.
* **Treasurer’s Update:**
	+ Current year budget review:
		- Planned funds remaining – approximately $21,000
		- Luncheon budget of $500 can be used for end of year teacher luncheon and teacher appreciation week
		- Remaining performance arts budget of $978 can be used to fulfill grant of $780 for teacher summer reading book
		- Please refer to Treasurer’s Report as/of May 3, 2017 for additional details.
	+ Next year’s budget review:
		- The Dale St PTO proposed budget for 2017 – 2018 was reviewed.
		- Note: The SCRIP income of $3799 for the current year will be go to zero since the SCRIP program is being retired.
		- Add LMC budget: $100
		- Add Principal budget: $200
		- VOTE on next year’s budget: All in favor.
		- Please refer to the Dale Street School PTO Proposed Budget 2017-2018 for additional details.
* **MCPE Update:**
	+ No updates at this time.
* *The next Dale Street PTO Meeting will be held on Wednesday, September 13, 2017 at Dale St. School.*
* *The next Town Wide PTO Meeting will be held on May 24, 2017 in the Blake Middle School Library.*