

November 8, 2017  
Dale Street PTO Meeting Minutes

❖ **Introductions:**

- Principal Steve Grenham, 5th Grade PTO Co-President Kiersten Cole, 4<sup>th</sup> Grade PTO Co-President Heather Boyd, Vice President Cathi Thomas, Treasurer Erin Fontana, Secretary Patti Kelly, Community Members: Kristen Carreau (MCPE), Mary Kelly, Amanda Spears, and Peggy Tirrell.

❖ **Principal Update:**

- Principal Steve Grenham said 4th grade Kids' Night Out was a great success.
  - Erin Fontana reported attendance was comparable to last year.
  - From 4th Grade Kids' Night Out, \$80 was donated to the Angel Fund.
- Mr. Grenham also reported that the school Halloween parties were also fun and successful.
- Mr. Grenham held a Principal's Coffee on November 2, 2017. Slides from the coffee are available on-line on the Dale St. website. Any topics for future meetings should be emailed to Mr. Grenham.
- MCAS results/reports were sent home recently. Mr. Grenham felt Dale St. MCAS results were positive..
- The K-5 Report Card Committee is ongoing. The goal is to standardize the K-5 report card to have consistency across Memorial, Wheelock and Dale St. schools.
- Next week (November 13-15), Mr. Grenham, Mrs. Cowell and Mrs. Lower are presenting at the EdTEch Teacher conference in Boston. They will be presenting about the LMC's Makerspace. This is a very exciting opportunity for Dale St. school to share the success of the Makerspace with other educators.
- A social/emotional learning council is being formed across the school district. The Dale St. representatives will be Nurse Kathy Thompson and Kerry Cowell.
- Dale St. Site Council Meeting was held in October to review the strategic plan and the school improvement plan.
- Erin Fontana suggested a staff member or teacher from Dale St. review the math presentation/magic show that is being presented at Wheelock. This presentation might be a worthwhile presentation for Dale St. School.

❖ **Co-President's Update:**

- Town wide PTO meeting update:
  - Water: The Town Wide PTO is looking to decrease PTO funds used towards water at Dale St school. For example, cups cost approximately \$100 per year. At Wheelock and Dale St. the PTO pays for the water and cups. At Memorial, the staff contributes collectively to a "water club". Dale St. is looking into alternatives such as "filling stations" that are used at sports facilities.

November 8, 2017  
Dale Street PTO Meeting Minutes

- Winter carnival: This year, Dale St School will be part of the Winter Carnival. Last year, Memorial and Wheelock schools each earned \$20,000 from the Winter Carnival. In comparison, Dale St School started with \$8200 cash while Wheelock school started with \$40,000. The proceeds from the Winter Carnival will be split 40%/40%/20% to Memorial/Wheelock/Dale. Dale St. will be responsible for the cafeteria and spirit wear at the Winter Carnival. A press release will be sent out soon regarding these changes from the Winter Carnival committee. In addition, the next Winter Carnival meeting is November 28, 2017 at 7pm at the Ice House.
- Coordinate with K-5 PTOs: the K-5 PTO Boards are looking to work together more by sharing calendars, resources, etc.
- Publicity: Megan Leshnik is looking for pictures to publicize after events have taken place. Any pictures should be directed to Meghan.
- Yearbook:
  - Dale St. PTO is using a new vendor for the yearbook this year called TreeRing. Also, Peggy Tirrell is the chair for the 5th grade yearbook committee.
  - Peggy Tirrell reported that 24 yearbooks have been purchased so far by 5th grade students. The price of the yearbook is \$25 and when ordering you can upgrade to hardcover for an additional \$7.
  - Through the new vendor, Dale St can earn up to 7 free yearbooks
  - Personal photos can be uploaded directly to TreeRing's website.
  - There will be a photo booth and information on how to order yearbooks at the 5th grade Kids' Night Out on Friday, November 17th.
- Literacy Night:
  - The K-5 Literacy Night will be held on Wednesday, November 15th from 6-7:30pm at Wheelock. There will be areas for makerspace, crafts, concessions, and Book Fair with Jim James/Park St. books. Teachers will also be reading books to the students.
- 5th Grade Kids' Night Out will be held on Friday, November 17, 2017 from 7-8:30pm. Michelle Barrett is the chair for this event and this year's theme is "fiesta".
- Movie on the ½ Day;
  - The movie on the ½ day is scheduled for Tuesday, December 12, 2017. Elizabeth Behrmann is the chair for this event.
  - The event will be moved from the cafeteria to the gym. Patti Kelly will contact Elizabeth to pick a movie and get the flyer/permission slip in the Thursday packet.
- Holiday Fair:

November 8, 2017  
Dale Street PTO Meeting Minutes

- Dale St.'s Holiday Fair will take place on Monday, December 4th, 2017 at Park St. books from 9am to 7pm. If a Dale St. coupon is submitted, 20% of the sales will be given to Dale St. School. This includes pottery. The date was changed from the 6th to the 4th as requested by Jim James.
- The Medfield blankets and winter pom pom hats will be sold at this event.
- Tickets for 2 raffle baskets will be sold. Potential themes for the baskets are a Medfield basket (adult) and Uptown basket (kids).
- Cathi Thomas will create a sign-up genius to schedule volunteers for this event. 2 people for 1 ½ hour slots will be needed.
- Staff support:
  - Snowman supply mittens:
    - Mr. Grenham will hand out 10 mittens to teachers at the faculty meeting on December 7th. - Moved to January - Teachers and specialty teachers are encouraged to fill them out with supplies that are needed for the classroom such as kleenex, clorox wipes, expo markers, etc.
    - Parents and students can then take a mitten and donate the item(s) to the teacher or specialist.
  - The Teacher Holiday Luncheon will be scheduled for December. Wesley Sellinger is the chair for this event.
  - Gift cards: Mr. Grenham reported that the teachers are excited about raffling off a gift card (Dunkin Donuts, Starbucks, Marshalls, etc.) at the faculty meetings. Mr. Grenham is looking for additional gift cards. It was discussed that gift cards can be donated for the Holiday Luncheon via the sign-up genius sent to parents.
- ❖ **Treasurer's Update:**
  - Fundraising: Yankee Candle profits are \$2216.40, \$3800 online sales and \$1700 paper. Mixed Bags profits are \$3492. In addition, \$395 was donated through check donations for those that did not want to buy products but wanted to donate to the school. Lastly, 4th Grade Kids' Night Out made a profit of approximately \$800
- ❖ **Secretary Update:**
  - Patti Kelly will create sign-up genius to ask volunteers to sell Medfield blankets and winter pom pom hats. The places that they will be sold include band concerts, orchestra concerts, etc.
- ❖ **Vice President's Report:**
  - Stop and Shop rewards card will donate a percentage of sales to Dale St. if you activate your card to donate to Dale St. \$44 for Dale St. school has been awarded so far this year. The Dale St. ID is 07395 and the Dale St. PTO will advertise in their weekly update.

November 8, 2017  
Dale Street PTO Meeting Minutes

- Boxtops: Dale St. School needs a volunteer to collect and redeem box tops. Cathi Thomas will collect the boxtops collected so far this year. A competition and prize for top collector will hopefully increase box top collections.

❖ **MCPE Update:**

- Kristen Carreau provided a MCPE update. The Trivia Night was a big success again and it was a sold out event. The Blue Ribbon donations are being collected and MCPE is at about 50% of its \$75,000 fundraising goal. In January 2018, MCPE will sponsor a Teacher Experience Auction where parents can bid on activities such as bowling with a teacher.

❖ **Future Meetings:**

- *Tuesday, November 28, 2017 - Winter Carnival, Ice House 7pm*
- *Wednesday, December 13, 2017 - Dale St. volunteer meeting, Public Safety Building, 10am*
- *Wednesday, January 10, 2017 - Dale St. PTO, Dale St. School, 10am*