



Memorial PTO Meeting May 15, 2019

Attendees: Melissa Roeder, Nesse McCabe, Missy Bilsborough, Rebecca Vanucci-St. George, Alena Guerra, Erin Pepin and Kelly Scobbo

1. Welcome & Introductions

2. President's Report

a. Important Dates

i. Townwide PTO Meeting – 5/2

ii. Memorial Field Day – 6/3 (rain date 6/5) Next year school may transition volunteer coordination from gym teachers to room parents (as the room parent handbook states it as a responsibility).

iii. Stay and Play – 6/7

Rain or shine. Playground or gym. Will include bouncy houses, bubble guy (indoor only). Kelly is working on permission slip. \$5 per child. Will include integrated preschool. MAP kids can be transitioned back to MAP, but they will need an adult for the party. We will start publicizing the date on Facebook and in the newsflash.

b. Year End Parties

Teachers will tell the parents what they are planning to do.

c. Accomplishments 2018-2019

Field trip busses, first grade book carts, teacher wish lists, preschool playground equipment, Matt de la Pena visit, Bash the Trash, Explore the Ocean World, Star Lab, Johnny the K, preschool music program, library Bee Bot Hive, Heidi Wilson performance and Stay & Play event

d. Selection of 2019-2020 meeting dates

Rebecca will create calendar.

e. Recent Activity – Dawn Lavallee Gift

Kelly reached out to Michael to see if we could do something more specific. She's awaiting response. If there is not a specific request, we will join the other school PTO's for larger combined donation to Dana Farber. Memorial's Sunshine Fund donated to Dana Farber.

- f. First Grade Class Gift
One idea is a "Spirit Stick" (to be displayed on students' backpacks) to cross over to all of the schools. We need to make sure preK isn't excluded. Another idea was a book (will ask librarian or Jim James at Park Street Books for suggestions). Last idea was a item from the Choose to be Nice initiative. Keep budget around \$400 (\$2 per student)
 - g. Art Event in Fall
Patty Allen from Art Studio 109 will donate her time for a parent/child art event fundraiser to be held at the school. This will accommodate 50 parent/child pairs. The charge will be around \$40 (cost is \$5 per couple for supplies). PTO can pay they remainder to purchase the \$2,000 art case.
3. Committee Updates
- a. Open Positions
Diana is working on volunteer forms. Considering adding a preschool representative to the PTO. We will create link to descriptions of committees/jobs before you look at volunteer form. We need to figure out how to attract new and different volunteers.
 - b. Kindergarten T-Shirts - Jen Riley
 - c. Recess Boxes - Melissa Roeder
 - d. Hospitality - Lindsay Rogers and Ali Abba
 - e. Box Tops - open
 - f. Performing Arts - Rebecca will confirm with Michelle Taylor to see if she's continuing. May want to be more selective about events for next year, perhaps do a bit less.
 - g. School Supplies - Need to confirm Kathy Berman
 - h. Stay and Play – open
 - i. Read Across America – open
 - j. Preschool Representative - open

4. Principals Report

Thank you for the teacher appreciation lunch. Staff is working on student placement for next year. They are in final stages of kindergarten teacher hires so that they will be at transition day. Adding a 4th lunch for next year due to school numbers. Recess before lunch this year worked well. Will have to do half and half next year (flip flop) so that lunches aren't really early or really late. They will keep kindergarteners and first graders in the same lunch block.

5. Treasurers Report

a. 2019/2020 Memorial Budget

Kindergarten tee-shirt expense corrected from last year. Added some cushioning to other line items. Looked at other schools' budgets. Dale gives budget of around \$200 for librarian, nurse, etc. and water for staff. Currently we give 85% to students and 15% to staff/administrative (start up funds, luncheons). Discussion of aligning budgets.

6. Election of 2019/2020 Board

Position	
1st Grade Co-President	Rebecca Vanucci-St. George
Kindergarten Co-President	Alena Guerra
Vice President	Diana Frascella
Treasurer	Nesse McCabe
Secretary	Erin Pepin

7. MCPE Update

School received a 20K grant to install Redcat amplification speaker systems in all the classrooms. Also funded new library furniture for more comfortable and flexible seating.

Also, the school received a 3-year 35K grant from another company, ST Math. The current program, Envisions Math, is very language based. ST Math has zero language so teachers will be better able to know if a student's challenge is with math or with language.