



Memorial PTO Meeting

October 26, 2022

In Attendance: Danielle Tata, Missy Bilborough, Jenny Shaw, Meredith Lambert, Ashley Leduc, Katherine Weisse, Kaleigh Carrington, Cailin, Steve C, Ali Spidalieri, Meghan Towne, Meredith F, Kelly Behbehani, Rachel Grof, Sophia Viglas, Jenna Breen, Amy Gilmore, Keba

1. Welcome and Zoom norms (Please mute, there will be time for questions after each agenda item. All questions in the chat will be answered at the end)

2. Principal's Report – Missy Bilborough-

- I. K-5 is piloting a few new math programs and providing feedback to Christine Power so we can get a good handle on what the programs have to offer for us and our children.
 - a. There is a second training next week and then a third after winter break.
- II. Memorial is in the process of preparing for the parade on Monday, please come watch if you are around!
 - a. That day is a professional development/ early release day.
- III. Parent teacher conferences will be Nov 9th and 10th in person or on Zoom.
- IV. Thank you to everyone who came to movie night and we are looking forward to our stay and play event.

3. Treasurer's Report and Budget Review – Katherine Weisse

- I. Our income this far has come from the MyGym event (\$427) and the movie night which raised over \$2,000.
- II. The big expense we have had so far has been the teacher start up funds.

4. Upcoming Dates

- I. Halloween Parade/Parties – 10.31 @ 9:15am – also a half day!
- II. Townwide PTO – 11.2 @7pm

- III. Conferences/ half days: 11.9 and 11.10
- IV. No School: 11/11
- V. Winter Parties - December

5. President's Report – Danielle Tata/ Kelly Behbehani

I. Playground Update

- a. Revised Playground Strategic Plan (see also: Revised Strategic Plan for the Memorial School Playground: October 2022)
 - i. We have decided to itemize the pieces of the playground instead of fundraising all at once.
 - ii. The Dale school plan is unpredictable.
 - 1. Construction could change the traffic pattern and effect the playground (This is new info to us.)
 - 2. We will rely on the funds secured by June of each year.
 - iii. O'Brien and sons is going to come back and itemize every single structure.
 - 1. June of every year we will look at that and see which structure would make sense to overhaul and make new.
 - 2. Medfield DPW will put in paved ramps so every child has access.
 - 3. The goal is to replace the existing playground over the next four or five years.
 - 4. This will make it more feasible and more flexible and more students will benefit.
 - 5. All pieces will be able to be moved if needed in the future.
 - 6. The goal is for the kids who fundraise it to be able to use it the next year.
- b. Next Steps-
 - i. Meet with Joe Defour to get quotes (two to three)
 - ii. Meet with DPW and Dr. Marsden will try to get money from the town as well now that the plan has changed. The Capital Plan seems to be the best route to submit for consideration.
 - iii. Memorial will now communicate this new plan to the community the same way it was announced (local papers and Fb page etc.)
- c. Upcoming Fundraisers:
 - i. Stay and Play with Mr. Grace and friends (11.17)
 - 1. He has offered to stay and coordinate a stay and play after school with him and 17 teachers. 3pm-4:30pm
 - 2. There is a cap of 100 kids.

3. There will be a permission slip sent home and it will cost \$10 per child.
 4. More info will come out in the newsletter and on Facebook.
- ii. Holiday Cookie Kits (early December)
 1. We have done this for the last few years.
 2. We have a baker who is fantastic and also does gluten free cookies.
 3. In the past each kit was \$30 for 8 cookies and a variety of frosting and decorations for holiday themed cookies.
 4. Last year we delivered them, not sure if we are doing that this year.
 5. All proceeds will go to playground, field trip busses etc.
 - d. Corporate Fundraising Team – volunteers needed!
 - i. We are still in need of people to help with this – Email Missy Bilsborough or Danielle Tata if you can help.
- II. If you are interested in volunteering at the Memorial library during your child’s library time, please email Anne Farrahar, afarrahar@email.medfield.net.
- **What other events/ fundraising do we have on deck this year to help support the playground?**
 - I. Suggestions: What about a passive fundraiser like Pixie Land? She works with local PTO’s to do fundraising and 20% goes back to the school.
 - i. She would give a flier for the school to share so you can order clothes and then she delivers them personally (She lives in Westwood).
 - ii. We could also do something like this with Minted or Tinyprints since everyone will be ordering holiday cards soon anyway. (It may be 10% back for that).

NEXT MEETING: JANUARY 11TH AT 9AM IN THE MEMORIAL TEACHER’S LOUNGE

Adjourned 7:45pm