



Memorial PTO Meeting

May 10, 2023

In Attendance: Ali Spidalieri, Katherine Weisse, Meredith Lambert, Rachel Groff, Cailin Caskey, Amy Gilmore, Danielle Tata, Natalie Tordiglione, Jenny Shaw, Kayla O'Brien, Kelly Behbehani, Jayme Lavalley, Missy Bilsborough

1. Welcome and Introductions
2. Principal's Report – Missy Bilsborough
 - a. Thank you to everyone who helped with teacher appreciation week
 - b. Stay and play was a great success last week.
 - c. Kindergarten going to Acton Museum soon and 1st grade Stoneybrook
 - d. Bubbleman is coming in a couple weeks and author David B.
 - e. Flag Day show on May 31st, Mr. R has been working hard with the kids. It will be outside like last year. Kindergarten will join for rehearsal
 - f. Art Show and Food Truck event is June 1st in the cafeteria.
 - g. Field Day is June 8th and they are working to get times out to families as soon as possible.
 - i. Half the classes will be in morning, half in the afternoon
 - h. In the process of hiring currently for a teaching assistant and a half day Kindergarten position as well as a job share they need to hire for as well.
 - i. Transition Day will go back to in-person!
 - i. Trying to figure out what part of the flip grid aspect may stay going forward.
 - ii. Incoming Kindergarteners and their families will come in at the end of the summer, probably August 28th.
 - j. Last day of school is June 15th.
3. Treasurer's Report: Katherine Weisse
 - a. There were a lot of playground specific fundraisers this year and raised over \$6k.
 - b. We still have money coming in from the TShirt fundraiser, PTO dues haven't come in yet, also expecting a little from Literacy Night.
 - c. We should be getting a grant from MCPE. There was a vote last night that we would receive \$20k
 - d. We are getting \$250 from New N Towne.
 - e. Have made a few adjustments to budget based on previous uses and costs etc.
4. President's Report – Danielle Tata/ Kelly Behbehani
 - a. K Field Trip: Acton Discovery Museum – set for Spring (May 31, June 6, June 7)
 - b. 1st Field Trip: StonyBrook: May 23, 24, 25

- c. Kindergarten t-shirts – Ali Spidalieri – THANK YOU!
 - a. The Tshirts just came in yesterday
- d. Playground Update:
 - a. **NEW PLAYGROUND PARTNER: CHILD SCAPES**
 - i. DT/ MB/ KB met with Tim Pesco (President) on Wednesday 3.1
 - 1. He is fabulous and we have been able to shift our vision for the playground to doing it in stages instead of all at once.
 - ii. See handout: first stage of playground renovation happening this summer!
 - 1. There will be a large spinning structure installed this summer which will be replacing one of the old structures
 - 2. There will also be a mat installed underneath a pathway to each structure to make it more accessible.
 - 3. Tim said that if there is a change in location to the playground everything can be moved and reinstalled.
 - 4. All of the structures will also be accessible for the pre schoolers as well.
 - iii. This years expense for playground has been approximately \$27k
 - b. NEXT STEPS:
 - i. Part 2: To be fundraised during the 2023 – 2024 school year
 - 1. Tim suggests the next steps, as child scapes has a multi year plan.
 - a. The first idea is similar to a ninja course
 - i. This would replace the blue climber with monkey bars
 - b. The second idea is more of a traditional jungle gym with climbing sides and slides coming down
 - c. One could be a net climber with a small structure in each corner so you could play on it without touching the ground
 - ii. Fundraising that went well this year – continue for 2023 – 24?
 - 1. We have about \$17k that we'll be starting with
 - iii. Additional Revenue/ Townwide PTO contribution (Rainbow Run)
 - iv. Grants?
 - v. Corporate Sponsors?
 - 1. This is something we didn't look into this year but now that there is a plan in place it's definitely something to look into.

6. Upcoming Fundraisers/ Events:.

- vi. Movie Night 2
 - 1. Is there any movement on this? Should we table it for next fall?
- vii. Stay and Play with Mr. Grace was a great success and fairly light lifting
- viii. Passive Fundraising
 - 1. Already in progress: Minted, Mabel's Labels
- ix. Memorial Art Show/ Food Trucks – June 1
 - 1. Update- All of this will be set up near the playground and we can use whiteboards for signage to guide people to the playground
 - a. Food – Hot Dog Man (giving 10% back to PTO), Chubs
 - b. Auction Items? – These take a while to put together and may not be the right event for parents to be able to look at them

- c. Lottery Ticket raffle? – Show a lottery ticket display and people who buy a ticket will be put in a drawing for the whole thing.
 - i. Katherine can rename her Venmo to be used for a venmo option to purchase chances for the raffle.
 - ii. \$100 worth of lottery tickets
 - x. The Bubble Man – Kelly B.
 - xi. Field Day – June 8th, Rain date June 9
 - xii. Class Picnics/ EOY Parties: This will depend on the child's teacher, parents will find out soon.
 - xiii. Flag Day Concert (1st) – May 31st at 9:30am (rain date 6.2)

7. VOTE FOR 2023 – 2024

- a. New PTO Board for 2023 – 2024
 - i. Kelly Behbehani - 1st Grade Co-President
 - ii. Kayla O'Brien - K Co-President
 - iii. Jayme Lavalley- VP
 - iv. Meredith Lambert – Secretary
 - v. Natalie Tordiglione – Treasurer

APPROVED

- b. 2023 – 2024 MEETINGS:
 - i. Wednesday, September 13th at 9:30am @ Memorial
 - ii. Wednesday, October 25th at 7pm, Zoom
 - iii. Wednesday, January 10th at 9:30am @ Memorial
 - iv. Wednesday, March 6th at 7pm, Zoom
 - v. Wednesday, May 8th at 9:30am @ Memorial