



Memorial PTO Meeting

January 13, 2021

Zoom Meeting

Attendees: Dr. Bilsborough, Alena Guerra, Michelle Kirkby, Diana Frascella, Kelly Behbehani, Katherine Weisse, Megan Fuller, Trish Szoke, Kim Maguire

1. Welcome and Introductions
2. Recent Events
 - a. Cookie Decorating Fundraiser - raised \$1233.70
 - i. We are Interested in doing another cookie fundraiser later in the year. Kelly will follow up with Jamie to see if she is interested.
 - b. Holiday parties-In person holiday parties were a success. One issue was that some of the pre-school teachers did not know who their room parents were. Dr. Bilsborough followed up with Nesse about this. Party-in-a-Bag went very well, so we may do Party-in-a-Bag going forward.
3. Recent Grants
 - a. Subscription to Scholastic Bookflix - \$1,436.00. Teachers are very happy to have this resource. Is there a way to let families know that they have access to Bookflix so they can use it at home?
 - b. Outdoor recess equipment - \$528.59. Dr. Bilsborough has not ordered yet-she is waiting for necessary approvals. But everyone is excited to get the equipment out there!
4. Upcoming initiatives and events
 - a. Our annual funding drive raised less than half of what we raised last year. Townwide PTO is deciding whether to do more individual school fundraisers or do one big fundraiser for all three schools.

- b. K-8 valentine's heart year sign fundraiser-We are tabling this fundraiser for now because the heart signs are not universally appealing (4th and 5th grade boys might not be interested in buying heart signs for friends).
- c. Townwide PTO meeting Jan. 21 to discuss events for rest of school year - individual school events vs. townwide combined. Alena will report back after Townwide PTO meeting.
 - i. Are there any ideas for the K-8 fundraising initiative?
 - ii. K-8 fundraising is more along the lines of what MCPE does.
 - iii. Parents seem happy to donate/participate in activities when money goes back to their child's school.
 - iv. Other fundraising ideas for Memorial:
 - 1. Food Trucks, Springtime Cookie Decorating, Student Art Fundraiser (student art on plates, bookmarks, etc), Summer Bridge Workbooks.

5. Principal's Report

- a. Update on COVID testing from Kim Maguire
 - i. Schools will offer rapid Covid tests with parent consent.
 - ii. The rapid tests are a good way to confirm positive diagnosis.
 - iii. If the rapid test comes back negative, student will still need to get a PCR test to return to school.
 - iv. Families must sign up through Beacon Project (1 account per family).
 - v. Call Kim Maguire with any questions.
- b. Update on return to Kindergarten?
 - i. Kindergarten is hopefully going back 4 days per week. The target start date is January 25th.
 - ii. No one will have to move classes or teachers. The gym and the cafeteria will be turned into 4 classrooms and the 4 largest classes will move there. There will be dividers in the gym and cafeteria and all necessary technology. Both cohorts will come together and be one class.
 - iii. Kindergarten transportation survey looks promising.
 - iv. Dr. Marsden will make an official announcement about the return to Kindergarten.
 - v. Wednesday 1/20 at 3pm-Webinar with Dr. Marsden and Dr. Bilsborough to explain how everything will work.

- vi. Maybe we can move on to bringing first graders back next if all goes well with kindergarten.
 - c. Update on synchronous learning
 - i. There will be an increase in synchronous learning time per DESE regulations. Medfield has been out of compliance.
 - ii. Details are still being negotiated.
 - iii. Remote students will Zoom in to classrooms starting Tuesday, 1/19.
 - iv. We are also working on a plan to bring cohorts back in-person on alternating Wednesdays starting in February.
 - d. Kindergarten Registration
 - i. We will hold kindergarten registration via mail/drop box.
 - ii. There will be no pre-registration.
 - iii. PTO board will help spread the word about registration on the class FB pages.
- 6. Treasurer's Report and Budget Review
 - a. Should we do another push for dues? Alena will ask at Townwide meeting and report back.
 - b. We received \$1500 of unexpected income from spirit wear that was split between the 3 schools.
 - c. We made \$3200 from the kindergarten t-shirt fundraiser last year, so we will plan to do it again this year.
 - d. We've spent more this year on teacher appreciation than in the past.
 - e. Box Tops-Katherine has a big envelope of Box Tops. We have made a lot of money from Box Tops in years past, so maybe we should push to increase participation. We should check with Townwide PTO to see if we should have people use the Box Top app or clip the tops. We should have one Box Top protocol for the district.
- 7. Upcoming Meetings (Wednesdays) -all meetings via Zoom
 - a. Townwide Wed. Jan. 27 - 7pm; can anyone make it? Michelle can go in place of Alena.
 - b. Memorial Wed. March 3 - 8pm
 - c. Memorial Wed. May 5