



Memorial PTO Meeting

Zoom Meeting

May 5, 2021

1. **Attendees:** Dr. Bilsborough, Alena Guerra, Michelle Kirkby, Diana Frascella, Kelly Behbehani, Katherine Weisse, Sophia Viglas, Danielle Tata, Jenny Shaw
2. **2021-2022 Board - Vote:** Alena made a motion to approve the following board positions. Diana seconded and all approved.
 - a. First Grade Co-President - Michelle Kirkby
 - b. Kindergarten Co-President - Danielle Tata
 - c. Vice President - Jenny Shaw
 - d. Secretary - Kelly Behbehani
 - e. Treasurer - Katherine Weisse
3. **2021-2022 Committee Chairs**
 - a. Hospitality-Diana will check with Kelly and Nicole to see if they will do it again.
 - b. Read Across America-We need someone for this position.
 - c. Literacy Night
 - d. Kindergarten T-Shirts-Courtney R. is doing it this year, but we will need someone for next year.
 - e. School Supplies-Megan Fuller is doing it this year. Diana will check to see if she can do it again next year.
 - f. Winter Carnival?-Up in the air. We haven't heard about the plan for Winter Carnival next year.
 - g. Other Fundraisers-This year the board handled these fundraisers. If more people are interested in getting involved, we can invite more people to help organize these two fundraisers. And maybe also the playdough fundraiser.
 - i. Painting
 - ii. Cookies
4. **Next year's suggested meeting dates** -(Wednesdays). These dates work for everyone right now. The dates might need to be sent to Townwide PTO. The meetings might be in person (masked) alternating between 9am and 7pm.
 - i. September 15
 - ii. October 27

- iii. January 12
- iv. March 2
- v. May 4

5. Committees/Upcoming Events

- a. Teacher Appreciation Week-Dr. Bilsborough says the teachers have been so happy with all of these wonderful spreads! Thank you!
 - i. Monday - Fruit and Nuts (we have printed saying of appreciation related to fruit, nuts, granola bars, etc that we are putting a table together for on Monday morning in the teacher lounge)
<https://docs.google.com/document/d/13AZ7EBOVqzTTONvKvwC2YvhxSs1iEkYmbtJuYhJSv7I/edit?usp=sharing>
 - ii. Tuesday - Bundt Cake (individual Bundt Cakes from Nothing But Bundtcakes - in Newton) for all staff with a cute poster of appreciation.
 - iii. Wednesday - Supply and Candy Station (we have ordered a ton of supplies, markers, dry erase, cardstock, etc and candy that we will be setting up in the teachers lounge for staff to take to replenish their supplies without spending their money)
 - iv. Thursday - Pizza Party! We will be picking up pizza from Big Y, salads and cookies at 10:30 for all staff lunches.
 - v. Friday - We Are "Lucky" to Have YOU (purchasing \$1 lottery tickets for all staff with a note of appreciation and putting in their mailboxes to greet them on Friday morning)
 - vi. Elementary School Book Fair-going well so far. Many teachers already have books purchased for them.

- b. **Rolling Rally** - June 5th 1pm - last year we decorated the fence on Adams Street. This year we are combining with the other schools to do one elementary school showing. Last year the decorations paid tribute to an ice cream social and a talent show (events the seniors did while in elementary school. It might be nice to do something like that again!). Michelle will check to see if those who are decorating will need access to the building.

- c. **Kindergarten T-Shirts**-Courtney R. will take care of the t-shirts. Diana will get her the field day information.
 - i. We are not sure why we have \$1500 budgeted for t-shirts because parents normally pay for them? Katherine will follow up with Nesse to ask.

- d. **School Supply Kits** (Meghan Fuller)-Diana will follow up with Megan so we can get kits advertised.

- e. **Additional Fundraisers?**
 - i. Cookies-Jamie is not available in May, so we won't do one until next winter or fall.
 - ii. Workbooks -We won't do a workbook fundraiser this year.

6. Grant Requests:

- a. Multi Sensory Eye Word Cards for Thriving Readers-The reading specialists put in this grant request for \$220. Dr. Bilsborough explained that there are new dyslexia screening guidelines for K-3 that are coming out, and these cards can help support struggling readers.
- b. All are in favor of approving this grant.

7. Principal's Report

- a. Field Day Update: Dr. Bilsborough would like to have a modified field day with two morning and two afternoon sessions. Tentative date is June 4th with a rain date of June 7th.
- b. Huge thank you for teacher appreciation activities!
- c. Student placement process is starting up. Teachers will fully dive in on May 14th (half-day).
- d. Transition Day-Dr. Bilsborough is not sure what transition day will look like yet. She is looking at what worked well last year; for example, flip-grids like the ones that the kindergarteners created, and a day in the summer where kids and families went to see their classrooms and meet their teachers.
- e. Bus Orientation-Dr. Bilsborough is not sure how bus orientation will work yet. The issue is having all of the kids and parents together at the school. If it happens it will be the second to last week of August.
 - i. Will buses go back to normal next year (not split up by school)? Dr. Bilsborough says hopefully yes, but it has not been confirmed.

8. Treasurer's Report and Budget Review

- a. Money came in from Paint Class and Playdough Kits
- b. End of year school-wide party will not happen this year. There might be an end of year party in each classroom, but it will be part-in-a-bag style, so it won't be a big expense (just room parents submitting reimbursements).
- c. All agreed on a proposed budget for next year. Diana pointed out that we should try and spend money that we raise on the kids that are currently in the school.
- d. We can encourage people to donate to a kindergarten t-shirt angel fund to help those who cannot afford a shirt.
- e. Maybe we could use our extra money to have something special for the end of the year or at field day. We could hire the bubble guy? Or have an ice cream truck come?

9. Town Wide PTO Meeting: May 26th 7pm via Zoom