

May 8, 2018
Dale Street PTO Meeting Minutes

❖ **Introductions:**

- Principal Steve Grenham, 5th Grade PTO Co-President Kiersten Cole, 4th Grade PTO Co-President Heather Boyd, Treasurer Erin Fontana, Secretary Patti Kelly, Community Members: Melissa Ross, Amanda Spears, and Peggy Tirrell.

❖ **Principal Update:**

- Principal Steve Grenham, along with the Dale St. school staff, submitted a “PTO wish list” of items that Dale St. could utilize for educational purposes. Please see below - the list is in no particular order:
 - [Walking Classroom](#) - one classroom set can be used by all classes including health and specialists. Total = \$3175 Includes 167 lessons (geared for both 4th and 5th grades) pre-loaded on portable audio devices. Children can walk and listen to the lesson.
 - [Playaways](#) - portable e-book readers. These audio books - one per class would offer auditory learners another option. Prices vary by selection from \$50-\$80 each - could be swapped amongst classes. Total = (\$800-\$1280)
 - [Qball](#) - at Dale Street we are always making learning fun. If learning is fun we will build lifelong learners! Q ball is great for student engagement and especially for kids who have a hard time sharing out. It amplifies their voice so everyone can hear it and in doing so builds confidence. Qball quote for 16 classrooms = \$2654.85 Speakers would also need to be purchased- cost \$70x16 classes = \$1120. Total would be \$3774.85
 - [Classroom libraries](#) - We respectfully ask for a grant of \$100 per teacher to update each of their classroom libraries with the latest titles. Here is a [wish list of some of the books](#) Total cost including specialists would be \$3300.
 - [Playground improvement](#) - paint to re-do the games and add another foursquare game. \$500
 - [Author visit](#) - for 2018/2019 school year. Please keep in mind that we are working on getting another author visit for next year. Total cost = TBD.
- Mr. Grenham expressed the need to fund classroom libraries as books often get damaged, go missing, are outdated, etc. Teachers often use their own money to purchase classroom books for students. Lastly, studies have shown that student choice of a book is key for them to become more engaged in reading. New books will benefit students and staff.

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❖ **Co-President's Update:**

- Winter Carnival:
 - Dale St. School received \$16, 500 from the Winter Carnival.
 - Based on profits in years past, Dale St. school can expect to receive \$10,000-\$20,000 annually from the Winter Carnival.
 - The Dale St. PTO Board may use some of the Winter Carnival profits this year to fund something fun (e.g., ice cream social) for all Dale St. students. To be determined.
- Fundraising idea:
 - Heather Boyd suggested a Fun Run. Students get sponsors for each lap that they run. A local Millis K-5 school raised over \$33,000 for their school's PTO. The Fun Run focuses on a core value such as integrity, teamwork or citizenship.
 - The company can run the event and take a percentage of the profits or the PTO/school can run the event and retain all of the profits.
 - The vendor for this event is Boosterthon. Please refer to their website for more information - boosterthon.com.
 - The future PTO Board (2018/2019) and Mr. Grenham will make a decision regarding this fundraiser.
- Yearbook:
 - The deadline to order a 5th grade yearbook was May 1, 2018.
 - Students who did not purchase a yearbook by the May 1st deadline can still order one through the TreeRing website. Note: the student will have to pay for shipping and the yearbook may not be ready for the 5th grade celebration.
 - A few free yearbooks received through promotions from TreeRing were gifted to students in need.
 - The profit on the yearbook this year was \$328.15.
 - Thank you to Peggy Tirrell for chairing the Yearbook Committee.
- Snowman Supply Fundraiser:
 - The supply mitten fundraiser was successful with most of the mittens taken and items donated to teachers.
 - Some mittens were leftover and the PTO will fund these items with donated gift cards from the teacher appreciation luncheon.
 - Thank you to student parent Melissa Ross for chairing this event.
- School Supply Kits:
 - Jodi Bills will be coordinating the supply kits for all the elementary schools. The new vendor is 1st Day School Supplies.
 - School supply kits will be available for students in grades K-5. The kits will be delivered to the student's classroom for the first day of school.

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- Profits from the school supply kits are divided between the schools based on school population. Last year, Dale St. school received \$1822 from the school supply fundraiser.
- The deadline to order the kits is June 30, 2018.
- Author presentation:
 - Dale St PTO recently approved a \$2000 grant to have author Matt de la Pena come to speak next year at Dale St. school. Mr. de la Pena is an American writer of children's books and is the winner of the 2016 Newbery Medal.
 - Mrs. Cowell stopped by the meeting to let the PTO Board know that Mr. de la Pena's book called Love and the "Theme of Love" will become a K-12 initiative, part of summer reading and connected to the Medfield Public Library as well.
 - Mr. de la Pena will speak at Memorial, Wheelock and Dale St. schools next year. In addition, Mrs. Cowell is asking for a MCPE grant of \$1000 to have the author speak to the Medfield community (at Medfield High School) as well. The MCPE grant approval is pending.
- Teacher Appreciation Week:
 - Teacher Appreciation runs from May 6th through May 12th 2018.
 - Items will be brought into the teacher's lounge by the Dale St. PTO Board this week. Monday is candy, Wednesday is sweets and treats and Friday is fruit.
 - The end of year teacher's luncheon is scheduled May 16, 2018.
 - Thank you to Weslie Sellinger for chairing the teacher appreciation luncheons for the past two years.
- Approve Calendar:
 - The 2018/2019 Dale St PTO calendar of events/meetings is available for review. Any edits or changes should be directed to Heather Boyd.
- End of the Year celebration:
 - Erin Fontana is going to order the 5th grade t-shirts for the 5th grade celebration.
 - Balloons also need to be ordered for the 5th grade celebration. Reminder: balloons need to be latex free.
- 2018/2019 Dale St. PTO Board. Below are the new members.
 - 5th Grade Co-President: Heather Boyd
 - 4th Grade Co-President: Amanda Spears
 - Vice President: Sarah Powers
 - Treasurer: Kelly Wysocki
 - Secretary: Nicole Saulnier
 - All new Board Members were voted in. All were in favor.
 - The term for current Board Members Kiersten Cole, Erin Fontana, Cathi Thomas, and Patti Kelly will end on June 30, 2018.

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❖ **Treasurer's Update:**

- A proposed budget for 2018-2019 was reviewed. The proposed budget for 2018-2019 is \$17, 125.00. The following categories/budget line items increased:
 - Teacher's gifts increased from \$300 to \$450.
 - Playground supplies increased from \$300 to \$500.
 - Performing arts increased from \$5500 to \$6000.
 - Yearbook increase increased from \$150 to \$500.
 - Water/Belmont Springs increased from \$550 to \$1000.
 - Please refer to 2018-2019 Proposed Budget for additional details.
 - The 2018-2019 budget was approved by all.
- The May 8, 2018 Treasurer's Report was also reviewed.
 - Planned funds remaining for 6/30/2018 are in the amount of \$38, 538.16.
 - \$16,500 was received from the Winter Carnival.
 - Budgeted vs. actual expenses this year will result in a surplus of approximately \$1300.
 - Please refer to Treasurer's Report ending May 8, 2018 for additional details.

❖ **Secretary Update:**

- Medfield Warriors hat and blanket sales have been ongoing. Jim James at Park St. Books offered to sell items in the store which is extremely helpful to have as a distribution channel. Approximately 170 hats and 90 blankets have been sold so far this year.

❖ **Vice President's Report:**

- No update at this time.

❖ **MCPE Update:**

- Fall Ball tickets will go on sale on May 20, 2018.

❖ **Future Meetings:**

- *Thursday, May 24, 2018 - Town Wide PTO Meeting, Blake Middle School, 7pm.*