

**Blake PTO Board Meeting Minutes**  
**1/18/2018**

Meeting called to order at 7pm. Claudia welcomed everyone.

Attendees – Claudia Rosen, Nat Vaughn, Keven Gallagher, Meaghan Glenn, Natalie Madej and Colleen Hawley

Board– Co-President – Claudia Rosen  
Co-President – Keven Gallagher  
Vice President – Meghan Glenn  
Treasurer – Erika Clarke  
Secretary – Natalie Madej

**Presidents' Report** – Claudia and Keven

- Appeal Letter review. Revisions would include adding tax ID for Corporate matching opportunity and adding mission statement to emphasize what the Blake PTO represents. Nat Vaughn to get addresses for mailings
- Pin Night Coordination to present Blake Funding appeal to the parents
  - February 28th incoming 6th grade - Claudia Rosen will cover
  - March 8 Incoming 7th grade - Keven Gallagher will cover
  - March 15 Incoming 8th grade - Claudia Rosen will cover

**Principal Report** – Nat Vaughn

- 3 Grade Geography B going on and 8th grade placement tests
- Connectedness Survey - making sure all kids are connected to someone inside Blake
- Social/Emotion Learning task force working on strategic initiatives for district wide Pre-K-12
- 7th/8th Grade Dance to be held Friday, January 19, 2018.

**Vice President Report** – Meghan

- Lightbulb fundraiser will be put on hold at this time.

**Treasurer Report** – Erika (by email prior to meeting)

Ending bank balance as of 1/19/18 is \$35,166.29. Adjusted balance taking into consideration open payables (including \$400 for the Teacher Thank you Fund) is \$32,680.69

- Annual Budget was approved at \$9,300 and bi-monthly breakfasts have been incurred and carry over 2017 8th Grade graduation expenses.
- Approved items paid YTD from Appropriated Budget of \$4,550:

- \$300 for Jonathon Kleiman - [ChallengeSuccess.org](http://ChallengeSuccess.org) on 9/19/2017
- \$1,845 for Auditorium - Can you hear me now? (Part 2) on 9/21/17
- \$460 Go Sew It Grant Application approval on 10/18/17
- \$1,200 To Kill a Mockingbird on 12/12/2017
- \$1,000 LMKSFF/Theater Sound on 12/12/2017
- \$1,160 Midsummer Night's Dream on 12/12/2017
- Outstanding payables - Checks for all bi-monthly breakfasts were issued in September

**Secretary Report – Natalie**

When December minutes are finalized will post to the PTO Town wide website

**MCPE Report - Colleen**

- 3 Grants were approved for the Middle School
  - Bony Fish Dissection
  - Creative Feature - Electrical Little Bits
  - Sketchbook Initiative - For all 6th Grade students and will reside with art teacher
- OnLine Auction starts January 25 - February 2

**Funding requests**

- Funding for in-school performance of Grupo Fantasia for 7th and 8th grade Spanish - \$1800.00 Approved - Keven Gallagher motioned and Colleen Hawley 2nd, All Approved
- Bringing Blake Back to the Breath - 25 Meditation Cushions \$796 - Approved Natalie Madej Motioned and Keven Gallagher 2nd, All approved

Meeting adjourned 8:05pm.

Upcoming Meeting Dates for 18 (all at 7pm): 3/14 & 5/17.