



Memorial PTO Meeting

October 30, 2019 7:00pm

Attendees: Meghan Fuller, Kristen Holding, Alena Guerra, Missy Bilsborough, Rebecca Vanucci-St. George, Nesse McCabe, Erin Pepin, Kristen Martin, Lisa LaForte, Sophia Viglas, Diana Frascella, Michelle Bonnette

1. Welcome & Introductions

2. Important Dates

- a. Halloween Parties – October 31st – parade scheduled despite unsettled weather forecast.

Memorial is watching how the “party in a bag” goes at the other schools. The school and the nurse feel that the younger students would be harder to manage with the individual party snack bags from home.

- b. Literacy Night – November 7th

- i. Book Fair 5:30-8:00pm

- ii. Literacy Night 6-7:30pm

Dale Street School will host this year and each year going forward as it has a better layout for this event. There will be a signup genius for teacher donations. We have \$180 in extra funds as they had previously been budgeted to hosting the event at Memorial this year.

- c. Memorial Painting Night - November 13th 5:30-6:45pm

This will be announced in the Thursday packet and the weekly email. It will be filled on a first come, first served basis. All proceeds will fund the art case. The Google form to enroll will open tomorrow at 9:00am. The school will ask the art teachers to attend. Missy will

confirm the exact case that should be ordered as we would like to buy it as soon as possible.

3. Presidents Report

- a. Committee Volunteers & Updates – Vice-President
 - i. Chairs and Co-chairs
 - ii. Open Needs

Read Across America - has committee volunteers but not a chair. Diana will reach out to see if anyone is interested in chairing.

The Spring Event – Nicky Monahan had previously offered, and Diana will confirm with her. Sophia Viglas volunteered to help.

School Supply Fundraiser – Diana will reach out to general list to see if anyone is interested in chairing.

Kindergarten Tee Shirts – Nesse will follow up with Jen Riley, who previously volunteered.

Box Tops – this will be managed differently moving forward using an online system rather than hard copies.

- b. Passport Club

Everything going smoothly, positive feedback received.

- c. Holiday Luncheon – potentially December 18th as that is an early release day for staff development. Missy will verify. We will make sure the signup reaches everyone. Bus driver appreciation should also be included and could be added to the signup genius. Diana will manage it. We will think about how to handle the vans as they have many different drivers.

- d. Painting Event logistics

- e. Box Tops – new app

They will be scanned to an online app moving forward. There is no need for a person to chair a committee.

4. Principals Report

School received very positive feedback from the recent Allergy Awareness presentation.

a. Playground

The initial small group met. Medway has two new school playgrounds, and the group visited the Kindergarten age one. Medway spent 300K, the majority of which was for the cork surface. We will do research as this type of surface may be required (due to safety regulations) in the future. The school is bringing in a playground specialist next week for a walk-through and a quote. This will require significant fundraising. Missy will reach out to the other interested committee members when she has more information and can truly begin the initiative. We will look for volunteers who are experienced in capital fundraising. The playgrounds in Medway were funded through grants and fundraising.

5. Treasurers Report

a. 2019/2020 Memorial Budget – currently 85% goes right back to the kids

There was a request to streamline Angel Fund management from the K-8 PTO. They would like to transfer the funds directly to the schools' principals to manage going forward.

b. Winter Carnival

Kick-off meeting - 11/12 at 7:00pm. Nesse will invite the volunteer lists.

c. Breakdown of programs

MCPE will no longer send rep to the schools PTO meetings.

Nesse is working on finalizing the missing recess boxes.

Next meeting – Wednesday, January 15th at 9:00am