

Wheelock PTO Meeting - Tuesday, May 30, 2023

Attendants: Holli Caulfield, Sophia Viglas, Katie Lynch, Jill Werner, Seema Patel, Diane Frascella, Beth Rumul, Katherine Weisse, Katie Briedis, Nicole Drummond, Metaxia Mitropoulis

Welcome and Introductions: Last meeting of the 2022-23 school year. Introductions around the table.

Principal Report- Holli Caulfield

- Placement is ongoing. It's a multi-step process. Teachers and support staff are finalizing groupings after a long series of meetings, groupings, shuffling, and revisiting. Many sets of professional eyes within the school see the lists and share feedback and approval before lists are finalized.
- Transition Day will be on June 14th. During the school day, students will find out their new teacher. They will go to that classroom during their transition time where they will meet their new teacher and their new classmates and see their new classroom. Families will receive an email at 3:15 PM that day. There will be an option for students to create Flip Grid introductions at home to share with their class.
- MCAS is over. All make-ups have been completed. Scores are mailed out in the fall.
- Teacher Appreciation Week was amazing! Big thanks for Katie Lynch for coordinating. It was a big morale boost for the staff.

Matters for Discussion- RECAP

- Ice Cream Social was a successful night—ice cream sundaes set up in cafeteria and outside play. \$1000 net made on the night. It was challenging to get volunteer spots filled. Only complaint was the bathrooms—have a bathroom monitor and better access to bathroom next year
- Treasured Experiences Auction items were popular and winning bidders are having fun experiences: Dance Parties (2nd grade), Bowling (3rd grade), Reading to Franklin, Principal for the Day
- Literacy Night was successful- over \$8,000 in books bought during the Book Fair, over \$10,000 donated to the Teacher Wishlist Funds. With donations and 20% rebate on books bought from Park St we were able to purchase all the available books on the wishlists.
- Kindness Rocks: Kristen Storer organized rocks and painting materials and rock painting occurred during Mrs. Babin's art classes. Budget did get used up for art supplies and supplies will need to be restocked for next year.
- Night of the Arts—shows were fabulous. It was tough to get enough volunteers to help with the whole night's activities, especially end-of-night clean up.
- Conversation about volunteer recruitment—it's been a struggle to fill volunteer roles this spring. Ideas for early recruitment and communication to help fill spots earlier. Build this recruitment process into the PIN night to increase volunteer #'s
- The 2nd grade field trip was good, but some groups had better experience than others. Team may revisit and come up with something different for next year.

- The return of the 3rd Grade Medfield Bus Tour Field Trip was great and funding will be factored into field trip line item going forward
- Holli shares that the Author Visit by David Biedrzycki was amazing, worth every penny. Schools were excited to welcome Biedrzycki back—his visit was well-received by Wheelock students and staff. Discussion to keep Author Visit line item in budget.
- Holli shares that the rug in the library is going to be replaced. Holli would also really love an egress door from library to courtyard to encourage more use out there. Will wait to hear more on this

Matters for Discussion-New Business:

New Board Nominations—board votes in new members

- Cailin Caskey for 2nd Grade CoPresident—motion made, second, board approval
- Metaxia Mitropoulis for Vice President- motion made, second, board approval
- Beth Rumul returning as Treasurer- motion made, second, board approval

PTO Meeting Dates for 2023-2024-plan to alternate between Fri mornings and Weds evenings.

- Wednesday Sept 6th @ 6:30PM
- Friday, November 3rd @ 9:30AM
- Wednesday, Jan 10th @ 6:30 PM
- Friday, March 15th @ 9:30AM
- Wednesday, May 1st @ 6:30PM
- Board votes to approve these proposed meeting dates.

Treasurer's Report: Beth Rumul

- Beth takes us through budget and highlights areas that need budget adjustments.
- The group goes through line items, comparing original proposed amounts to the actual spending.
- Some changes needed: increases to Enrichment Programming, field trips (to account for new planned trips and general increased bus costs), Author Visit (which returned this year and was a huge success)
- \$2100 Mid Year StartUp Funding was added to help teachers with expenses in 2nd half of year (this is in line with what Memorial does for its teachers)
- Ryan Spence, the custodian, will be included in Start Up Funds, as he has been a huge part of successful school programs across the year—devotes a great deal of personal time, creativity, and funds to making events extra special—100th Day being a big one!
- PreK classroom will be coming up to Wheelock next year, but Memorial will fund their needs
- New supplies for Rocky Woods have been covered by a grant
- Beth makes these discussed adjustments and provides a 2023-24 budget proposal for Wheelock for \$29,958, which is slightly up from last year's \$29,800. Board votes to approve this new budget.

OTHER BUSINESS

- School Supply Kits are being promoted across the 3 elementary schools. Order deadline is in June. Allison Goodband is the lead on this. Will need help distributing the kits in the week before school
- Jill shared some community interest in bringing pedestrian/road/bike safety topics to the elementary schools in town. More discussion to come.
- The HUG Program has received positive feedback from new families in town. Bus Buddy support is a new idea being explored.
- Set The Stage Fundraiser– is a big goal for this next year. The fundraiser has \$25,000 now, but needs another \$90,000 to replace curtains and sound and light systems to transform the current space into a usable performance stage. Holli enlisted the PTO's help in planning a Tile Fundraiser which will raise money for this Set the Stage fundraiser and will also help to beautify a hallway in the Wheelock school. A team will do some planning on this over the summer. More details to come.
- Glow Party is scheduled for Friday. Teams are working hard on finalizing and executing decoration plans. As of this meeting, 240 people are planning to attend.
- 3rd Grade Video: good progress. Big step before pulling it all together is making sure that all kids are accounted for in the collection of pictures.

TOWNWIDE PTO MEETING: June 7th @ 7PM

All schedules, forms, and contact form at www.medfieldk8pto.com