

PTO Meeting Agenda

Memorial School

January 18th, 2017

Attendees: Erin Keysor, Nicole Drummond, Kristen Careau, Bernard Posner, Inger Kenworthy, Stephanie Hanna, Stephanie Poikonen, Kelly Wysocki, Amanda Spears, Missy Billsborough, Jose Cordova, Claire Shield, Sarah Zengo, Kate Teatraut

1. Welcome / Introductions – Erin Keysor, Co-President
2. President's Report – Erin Keysor
 - a. Book Fair / Literacy Night – New Elementary Literacy Night
 - a. Due to Literacy Night being at Memorial we have 4 options:
 - i. Have Book Fair at the same time as Literacy Night at Memorial
 1. Erin will talk to Jamie Callahan about doing a book fair and if we should make it a town-wide book fair
 - ii. Have one at Memorial on a separate night and bring in a storyteller or musician
 - iii. Have one at Park St
 - iv. Cancel book fair for this year
 - b. Winter Carnival – March 11th
 - a. All letters are out, Kelly is doing sign-ups instead of room parents, Kelly & Amanda asked the school principals for Teacher Experience booths.
 - b. 30 people on chair committee, all positions filled
 - c. All in good shape
 - c. School Supply fundraiser – Memorial Representative needed
 - a. Memorial has a few volunteers for the position
 - d. Next Year's PTO board – Co-President and Vice President Vacancies
 - a. Memorial has a few volunteers for the position
 - e. Mrs. Olsen and Mrs. Toubman – World Language Presentation (9:30am)
 - a. Mandarin & Spanish presentations to 1st grade parents to help in the world language decision for 2nd grade.
 - b. Presentation and more information can be viewed at wlmedfield.blogspot.com
 - b. Winter Carnival – March 11th
 - c. School Supply fundraiser – Memorial Representative needed
 - d. Next Year's PTO board – Co-President and Vice President Vacancies
 - e. Mrs. Olsen and Mrs. Toubman – World Language Presentation (9:30am)
3. Vice President's Report – Kristen Careau
 - a. none
4. Treasurer's Report – Lindsay Rogers
 - a. Budget was presented, about the same bottom line as prior meeting
5. Principal's Report – Melissa Billsborough
 - a. A lot of interest in Pre-School for next year

- i. 3 day is full with existing students, 4 day will have a lottery
 - ii. Kindergarten Info Night is January 25th, enrollment will dictate the lottery for next year.
 - 1. Registration for K will be at 7:30-11:30am on 3/8 on digital learning day so no children will be in the building. New hours will accommodate working parents.
 - iii. Looking into the future, we will potentially see an increase in enrolling students
 - iv. Upcoming Spirit Days: ½ Patriot Day, 1/27 Inside Out Day

- 6. MCPE Update – Claire Shield
 - a. Funded \$124K in grants so far this year, including maker space for k&1
 - b. Treasured Experiences auction goes live on 1/30
 - c. Medfield Talks, Feb 9 at 7pm

- 7. Committee Chair updates
 - a. Read Across America –
 - i. In good shape, we are lining up the readers for each class and have the special days outlined. Randie Groden is working with the committee once again
 - b. Kindergarten T-Shirts
 - i. Will touch base at the end of January with the vendor
 - c. Performing Arts – Johnny the K?
 - i. We will use Johnny the K again for this year and look for new ideas for performers for next year.
 - d. Hospitality
 - i. Great job with the Teacher Luncheon, all enjoyed, thank you to committee
 - e. Box Top Fundraiser – Winter Town-Wide Competition
 - i. Competition is going well and organized, schools are excited
 - f. Laminating – none
 - g. Helping Hands - none

Adjourn

Our next meeting will be held on Wednesday March 1st at 7 pm.